



## Deputy Head teacher Job Advert

Snowflake school is a unique school, judged by Ofsted as an Outstanding Provider. We have recently expanded across two sites, with a primary and secondary offering and a team of highly skilled, dedicated and experienced staff.

The Trustees seek to appoint a committed, enthusiastic, aspirational and dynamic Deputy Head Teacher, who will join the senior leadership team in this newly created role; to improve the lives of pupil's with Autism, their families and also our staff. The successful candidate will work collaboratively with the Head teacher and the Assistant Head of each site, providing clear, authentic leadership, across the whole school and our multi-disciplinary team; shaping, establishing and embedding new processes, the school's values, aims and objectives and ensuring high levels of quality and compliance in this fast paced, supportive and rapidly changing environment.

The successful candidate will:

- Be an experienced *Special School Leader*, hungry for self – development,
- Have aspirations for future headship.
- Have *strong leadership skills and vision* to build on our strong community and growing school.
- We are looking for someone with the *drive to empower* our pupils and staff to be the best they possibly can be.
- We are looking for someone with a *positive work ethic and a hands on approach* and extensive *experience of safeguarding* and child protection.
- We are looking for someone with *significant experience* working with Autism, who wants to contribute in *improving the lives* of our families and most of all we are looking for someone who shares our values of ***Safety, Understanding, Patience, Enthusiasm and Respect.***

The successful applicant will:

- Play a decisive role in the strategic development of the school through innovative and enterprising leadership.
- Have experience of working with students with Autism.
- Role model the behaviours and values of the school.
- Adapt leadership style to a range of scenarios across the school as a whole.
- Effectively promote inclusivity, diversity and safeguarding.
- Be ambitious in their vision for the school.

Snowflake School provides:

- Competitive Salary.
- An opportunity to be part of developing and growing a school.
- A small, friendly, professional and inclusive environment and the chance to be part of the Super Snowflake Team.
- An environment with a team who work hard together and support each other and where no two days are ever the same.
- As all Snowflakes are unique, so we recognise and celebrate uniqueness and individuality with bespoke learning programmes for both pupils and staff to pursue their educational, personal and professional goals.
- High quality, in school training, professional development and support, including ABA supervision, coaching, teacher training support and access to a range of external opportunities.
- The opportunity to enrich the lives of pupils with autism and make a positive difference.
- We run a staff well-being programme, including free breakfast, snacks, tea coffee, biscuits and regular treats.

**Closing Date** :12<sup>th</sup> May 2021 at 3pm

**Interview dates:** 20<sup>th</sup> & 21<sup>st</sup> May 2021

**Start date:** 1<sup>st</sup> September 2021

How to apply:

Applications are invited online. An application form is attached to this information or you can find one on our website. [www.snowflakeschool.org.uk](http://www.snowflakeschool.org.uk) . A full application form must be completed with all employment dates accurate and gaps accounted for. Offers will be subject to fully enhanced DBS checks. Visits to both sites are strongly encouraged, prior to application. To arrange a visit please contact Cheryl Ashley (Office Manager) [office@snowflakeschool.org.uk](mailto:office@snowflakeschool.org.uk) or call 0207 370 3232.

Snowflake School is an equal opportunity employer and is committed to safeguarding and promoting the welfare of pupils and expects all staff to share this commitment. The appointment is subject to all relevant checks such as references and a satisfactory enhanced DBS disclosure.

To apply for this role, please complete a Snowflake School application form available alongside this advertisement. Each application is shortlisted against the Job Description and Person Specification included in the pack, so please ensure you complete the application form in its entirety, providing sufficient information and a supporting statement in relation to these documents. The form is designed in line with safer recruitment practices and allows us to determine your potential suitability for the role and carry out appropriate pre-employment checks. If shortlisted, you will be invited to interview. This will be with at least two members of Senior Management who will discuss the role in more detail and carry out an interview to assess your experience and skill set as well as your overall suitability.

You may be required to undertake further tasks dependent on the role applied for.

For those candidates shortlisted, we will request references in advance of any interviews so ask that you specify on the application form (where requested) if you do not permit us to apply for these prior to offer.

April 2021

You must also provide appropriate qualifications and identity documents at interview to enable us to complete safer recruitment checks.

These include:

- Enhanced DBS check – will be applying for one of these on your behalf if you are successful if you do not have a current DBS (i.e. dated within two years or on the Update Service).
- Children’s barred list check.
- Prohibited from Teaching check.
- Prohibited from Leadership check.
- A minimum of two references, covering your last five years of employment or education history.
- Identity checks including right to work in the UK. You must provide 4 documents to cover the following:
  - Two forms of photographic Identification, e.g. passport or driving licence.
  - Proof of right to work in the UK, e.g. current UK passport, UK Visa or UK Birth Certificate
  - Proof of current address, e.g. a current driving licence or bank statement / utility bill dated within three months or council tax statement dated within twelve months.

If you cannot provide documents to satisfy above, please contact the office (by emailing: [office@snowflakeschool.org.uk](mailto:office@snowflakeschool.org.uk)) who will be able to advise you on other documents that can be used.

Following the interview process, the successful candidate will be offered the role subject to the outcome of the vetting checks. We look forward to receiving your application.