

**Covid 19 Risk
December 2021**
The [DfE \(Department for documents and guidance\)](#) updated regularly



Snowflake School

Assessment:

[Education\) latest webpage](#) is being

'Improving the quality of family life'

COVID-19

Suspected cases:

- If anyone (staff or pupil) becomes unwell with any of the following: (i) a new continuous cough, (ii) a high temperature, or (iii) a loss or change in their sense of smell or taste (anosmia) they will be sent home.
- The school expects that they will self-isolate, book a test and engage with the NHS Test and Trace process in line with current guidance.

Confirmed cases:

- Having been notified of a positive COVID-19 test result for a member of staff or a pupil, the school will contact Public Health England (PHE) as soon as practicably possible. **Telephone – 0344 225 3861.**
- The school will then take actions following the guidance of the PHE Health Protection Team.
- Snowflake School will alert the relevant local education authority on notification of a positive case of COVID 19:
 - **EALING** (Secondary)
Please report in writing to ALL listed below schoolshealthandsafety@ealing.gov.uk Raj Chowdhury, ChowdhuryR@ealing.gov.uk or 07568 130165 Steve Dunham, DunhamS@ealing.gov.uk or 07940 546 263 using the Covid case school notification reckoner form.
 - **KENSINGTON AND CHELSEA** (Primary)
Call **0207 361 3009** and email educationline@rbkc.gov.uk

COVID-19 Risk Assessment: Spring 22

Hazards	Who is at risk?	What are you already doing?	What further action is necessary?	Action who?	Action when	Risk
<p>Person showing symptoms or positive test result</p>	<p>Employees Pupils Young People Families Contractors Visitors Members of the public</p>	<ul style="list-style-type: none"> ● Refer to public health advice on testing, self-isolation and managing confirmed cases of COVID-19. ● Regular communications that persons are not to come into school if they have symptoms, have had a positive test result or other reasons requiring them to stay at home due to the risk of them passing on COVID-19 (e.g., they are required to quarantine). ● If anyone in the school develops COVID-19 symptoms, they will be sent home and asked to complete PCR (Polymerase Chain Reaction). ● An unwell child awaiting collection will be isolated in medical room with adult supervision. ● Staff caring for a child awaiting collection to keep 2 meters. ● PPE (Personal Protective Equipment) to be worn by staff caring for the child, including: <ul style="list-style-type: none"> ○ a face masks ○ if contact is necessary, then gloves, an apron and a face mask should be worn ○ eye protection where there is a risk of fluids entering the eye, for example, from coughing, spitting, or vomiting. ● Staff to wash their hands after caring for a child with symptoms. ● All areas where a person with symptoms has been to be cleaned after they have left. ● Follow threshold guidance in school outbreak management plan for reporting and managing an outbreak. 	<p>Increase the use of home testing by staff</p> <p>Consult with the local PHE (Public Health England) team to discuss what support schools need to do this.</p> <p>Consider reintroducing bubbles temporarily, if necessary.</p> <p>Attendance restriction will only be recommended by the government as a last resort.</p>	<p>HT</p> <p>All staff</p>	<p>asap</p>	<p>HIGH</p>

		<ul style="list-style-type: none"> • School has sufficient supplies of PPE, face coverings, cleaning materials and hand washing/sanitizing liquids. • Update staff, pupils, stakeholders, and visitors on changes in practice – covid safe measures. • If a parent/carer insists on a pupil attending your school with symptoms, Headteacher will refuse the pupil if, in their reasonable judgement, it is necessary to protect other pupils and staff from infection with COVID-19. 				
Poor Personal Hygiene	<p>Employees Pupils Young People Families Contractors Visitors Members of the public</p>	<ul style="list-style-type: none"> • COVID-19 posters/ signage displayed. • Frequent and thorough hand cleaning is regular practice. • Pupils and staff to clean their hands when they arrive at school, when they return from breaks, when they change rooms and before and after eating. • Sufficient handwashing facilities are available. • Where there is no sink, hand sanitizer provided in classrooms. • Skin friendly skin cleaning wipes used as an alternative to hand washing or sanitizer. • Staff help is available for pupils who have trouble cleaning their hands independently. • Adults and pupils are encouraged not to touch their mouth, eyes, and nose. • Adults and pupils encouraged to use a tissue to cough or sneeze and use bins for tissue waste ('catch it, bin it, kill it'). • Tissues to be provided. • Bins for tissues provided and are emptied throughout the day. 	Put in place monitoring and supervision to make sure people are following any controls, including enhanced cleaning.	AH	Jan 22	MEDIUM
Spreading coronavirus from contact with surfaces, equipment	<p>Employees Pupils Young People Families Contractors Visitors</p>	<ul style="list-style-type: none"> • Reduced clutter and removing difficult to clean items to make cleaning easier. • Cleaning using standard cleaning products such as detergents and bleach, paying attention to all surfaces but especially ones that are touched frequently, such as door 	Put in place monitoring and supervision to make sure people are following controls, for	All staff	12/21	

<p>and workstations</p>	<p>Members of the public</p>	<p>handles, light switches, remote controls, and electronic devices.</p> <ul style="list-style-type: none"> ● Surfaces that are frequently touched and by many people in communal areas to be cleaned twice a day. ● Avoid sharing work equipment by allocating it on a personal basis or put cleaning regimes in place to clean between each user. ● Identify where you can reduce people touching surfaces, for example by leaving doors open (except fire doors), or providing contactless payment. ● Keep surfaces clear to make it easier to clean and reduce the likelihood of contaminating objects. ● Provide more bins and empty them more often. ● Toilets and communal areas to be cleaned regularly. ● Sanitizing spray and paper towels to be provided in classrooms for use by members of staff. ● Thorough cleaning of rooms at the end of the day. 	<p>example by implementing cleaning regimes.</p> <p>Provide information telling people who should clean something and when.</p> <p>Provide instruction and training to people who need to clean.</p> <p>Include information on the products they need to use, precautions they need to follow and the areas they need to clean</p>	<p>AH</p>		<p>MEDIUM</p>
<p>Poorly ventilated spaces leading to risks of coronavirus spreading</p>	<p>Employees Pupils Young People Families Contractors Visitors Members of the public</p>	<ul style="list-style-type: none"> ● Ventilation and AC systems working optimally. ● Carbon dioxide monitors used to quickly identify where ventilation needs to be improved. ● Heating used as necessary to ensure comfort levels are maintained when the building is occupied. ● Keep windows open wide enough to provide some natural background ventilation and open internal doors to increase air flow. ● Open windows fully when rooms are unoccupied for longer periods to purge the air (e.g., lunch times and before and after school). ● Action taken to prevent occupants being exposed to draughts. For example, partially open high-level windows 	<p>Identify any poorly ventilated spaces take steps to improve fresh air flow in these areas. Place CO2 monitors in all classrooms and any areas without window (HT office)</p> <p>Maintain air conditioning plant and equipment as per manufacturer's instructions.</p>	<p>DHT</p>		<p>HIGH</p>

		<p>as opposed to low-level windows, close external doors, and arrange the furniture if appropriate and possible.</p> <ul style="list-style-type: none"> • Air conditioning systems that normally run with a recirculation mode set up to run on full outside air. • Ventilations system that removes and recirculates air to different rooms is turned off. • Ventilation system remains on at all times, even when the building is unoccupied. The system set to operate at lower ventilation rates during evenings and weekends. • Ensure staff meetings and insets are in rooms with suitable and sufficient ventilation. 				
<p>Increased risk of infection and complications for workers who are clinically extremely vulnerable and workers in higher- riskgroups</p>	<p>Employees Pupils Young People Families Contractors Visitors Members of the public</p>	<ul style="list-style-type: none"> • Identify who in the work force could be clinically extremely vulnerable and refer to government guidance and HSE (Health and Safety Executive) and PHE guidance on protecting vulnerable workers during the pandemic on how to support workers in higher-risk groups and those who are clinically extremely vulnerable. • Carry out a risk assessment of pregnant workers to identify the risk and measures to be taken. • Some pregnant workers will be at greater risk of severe illness from coronavirus and they should stay at home as much as possible and work from home if they can. • Where adjustments to the job or working from home is not possible pregnant workers will be suspended from work on paid leave. 	<p>Guidance on who is clinically extremely vulnerable and what further support may be available from Public Health England.</p> <p>Keep under review completed individual risk assessments for pregnant workers.</p>	<p>KS (Kerry Sternstein)</p>	<p>Dec 21</p>	<p>HIGH</p>
<p>Airborne spread of COVID</p>	<p>Employees Pupils Young People Families Contractors Visitors</p>	<ul style="list-style-type: none"> • Where staff are in enclosed and crowded spaces, face masks are recommended. • Face coverings required on school transport. 		<p>All staff</p>		<p>LOW</p>

