

COVID Outbreak Management Plan: Amber, Dec 21

Context: Increased number of confirmed positive COVID cases amongst staff

Existing measures(since September 2021):

- Pupils collected at door on both sites
- Regular wiping down of touch points at both sites
- Mask adherence spot checks
- Twice weekly testing advised on both sites
- Daily temperature staff both sites
- Limited visitor at both sites
- Any person ill on site to go home or be isolated until collected
- Compulsory mask wearing unless exempt
- Any person with symptoms can be denied entry
- Additional touch point clean once a week at primary

Additional measures added from 13.12.21:

- Daily LFT testing for all staff and pupils where possible
- PCR testing on receipt of positive LFT
- Self-Isolation for non-vaccinated in contact with positive cases
- Letter to all families
- No external visitors on site
- No cross-site working
- Follow threshold guidance, as referred to in latest Government guidance
- CO2 monitors to monitor ventilation points

Daily testing protocol

Each day , **ALL staff** members should email, message or Whatsapp their line manager with a photo of their NHS card or testing strip **BY 8AM**: if a positive result is obtained , they should immediately, inform their line manager, with a photo of the test and book a PCR test. They should then remain at home until they receive a negative result.

All Admin staff
All SLG

Report to HT (Kerry)

All Teachers
All trainees

Report to Senior
Teacher (Leah)

All supervisors

Report to site AHT
(Catherine or Andrea)

All tutors

Report to Supervisor

All therapists

Report to DHT (Jody)