



Snowflake School

*'Improving the quality of family life'*

# Behaviour policy: coronavirus addendum

Snowflake school

**Approved by:** Faryraneh Akhavan **Date:** July 2020

**Last reviewed on:**

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# Contents

1. Scope.....	2
2. Expectations for pupils in school .....	2
3. Expectations for pupils at home .....	3
4. Monitoring arrangements.....	4
5. Links with other policies.....	4

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## 1. Scope

This addendum applies until further notice.

It sets out changes and exceptions to our normal behaviour policy. Pupils, parents and staff should continue to follow our normal behaviour policy with respect to anything not covered in this addendum.

We may need to amend or add to this addendum as circumstances or official guidance changes. We will communicate any changes to staff, parents and pupils.

## 2. Expectations for pupils in school

### 2.1 New rules

When pupils are in school, we expect them to follow all of the rules set out below to keep themselves and the rest of the school community safe.

Staff will be familiar with these rules and make sure they are followed consistently.

Parents should also read the rules and ensure that their children follow the new procedures that have been put in place. Parents should contact Kerry Sternstein ( Head teacher) if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them to integrate back into school life.

School attendance will be mandatory in autumn and the usual rules on attendance will apply. That includes your responsibility to record attendance and follow up on absence.

Since 1 August, the government [paused its advice](#) for vulnerable people to shield. This means that pupils affected by those rules should be able to return to school.

However, some pupils may still be unable to attend because they're complying with clinical and/or public health advice given to them (e.g. if they're self-isolating and waiting for a test result).

In that case, we are advised not to penalise absence and will continue to offer access to remote education.

Most staff are also expected to return. **There is more discretion about where staff work, however we expect most staff to come into school as their roles won't be suited to home working.**

This includes clinically vulnerable and clinically extremely vulnerable staff, who can return so long as our school is 'COVID-secure' and there's no local lockdown in the area. However, they should take particular care to follow safety measures.

For some roles, like admin staff, it may be appropriate for them to continue working from home.

We will be to conducting safeguarding checks for new staff in person again, rather than carrying them out remotely. [latest government guidance for full opening of schools](#) (read summary of the guidance [here](#)).

- We will continue to adhere to the highest possible hygiene standards, including around school sits and in the toilets. Handles will be wiped during the day as well as at the start and the end of the day.
- Pupils and staff will wash hands throughout the day, we have guided signage to remind throughout the school sites.
- We will continue to reinforce the Sneezing, coughing, tissues and disposal ('catch it, bin it, kill it') and avoiding touching their mouth, nose and eyes with hands, all classes have boxes of tissues and hygiene wipes replaced daily.
- Pupils will use their own resources and all toys will be cleaned at the start and the end of the day.
- Where possible keep the pupils in their class 'bubbles'.
- I am yet to hear whether swimming will be open to us again, but we know the Nevren Gardens has reopened for extra play space.
- We will be maintaining the visitor rule, except in exceptional circumstances and expect pupils to be collected and dropped off at the gate.
- We will continue to provide staff with PPE for travelling and any pupils or staff visiting shops will be provided with PPE to wear.
- We will continue to take temperatures and send anyone (staff or pupil) home who has a temperature over 38.
- We will continue to be vigilant and monitor pupils and adults for signs of or symptoms of coronavirus
- We will adhere to the track and trace programme where relevant and will inform you if anyone in your son/daughter's class has a positive test.
- All pupils will have baseline testing for VB Mapp and engagement steps in the first 6 weeks.

## 2.2 Rewards and sanctions for following rules

To help encourage pupils to follow the above rules, we will:

We will continue to reward both staff and pupils for maintaining our values 'safe, understanding, patient, enthusiastic and respectful'.

## 2.3 Changed rules

Until further notice, we will alter the following school rules:

**Add or update** details of any changes to your normal rules, such as:

- Expectations for attendance – the [latest government guidance](#) says attendance will be mandatory from September. We will be reverting back to our expectations that all pupils attend school and a call is made to the school before 8.30am to report a pupil's absence.
- Expectations for uniform – From September 2020, all pupils must wear uniform to school and follow normal school rules on uniform. If pupils cannot wear their full uniform, parents should contact the class supervisor

## 3. Expectations for pupils at home

### 3.1 Remote learning rules

If pupils are not in school, we expect them to follow all of the rules set out below.

Parents should also read the rules and ensure their children follow them. Parents should contact the class supervisor if they think their child might not be able to comply with some or all of the rules, so we can consider alternative arrangements with them and support them with their learning.

- Be contactable during required times – although take into account that pupils may not always be in front of a device the entire time
- Complete activities set by tutors
- Seek help if they need it, from tutors or supervisors
- Alert supervisors if they're not able to complete work
- Use proper online conduct, such as using appropriate language in messages

### 3.2 Dealing with problems

If there are any problems with pupils adhering to rules around remote learning, including if they don't engage with the remote learning set for them, we will:

Discuss any issues and try to resolve them, by sending paper resources or posting out activities if it is an issue with on line or the computer. Where possible organise a home visit.

## 4. Monitoring arrangements

We will review this policy as guidance from the local authority or Department for Education is updated, and as a minimum every 3 to 4 weeks during term time by the SLG. At every review, it will be approved by the chair of the Trustees ;Faraneh Akhavan

## 5. Links with other policies

This policy links to the following policies and procedures:

- Child protection policy; Covid 19 updates
- Risk Assessment ;Covid 19 updates and individual pupils risk assessments
- Behaviour policy
- Health and safety policy
- Attendance
- Code of Conduct